“I PERSONALLY ENSURE THAT EDUCATION SYSTEMS AND TRAVELCAMPUS ARE DEDICATED TO PROVIDING THE BEST TRAVEL AND TOURISM EDUCATION POSSIBLE.”

SHARON SCOTT, CTC, CEO EDUCATION SYSTEMS

<table>
<thead>
<tr>
<th>CONTENTS</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Curriculum</td>
<td>2</td>
</tr>
<tr>
<td>Placement, Fast Track and Housing</td>
<td>4</td>
</tr>
<tr>
<td>Start Dates and Locations</td>
<td>5</td>
</tr>
<tr>
<td>Distance Learning</td>
<td>6</td>
</tr>
<tr>
<td>Tuition and Financing</td>
<td>7</td>
</tr>
<tr>
<td>Policies and Guidelines</td>
<td>8</td>
</tr>
<tr>
<td>Admission Requirements</td>
<td>8</td>
</tr>
<tr>
<td>Attendance Policies</td>
<td>8</td>
</tr>
<tr>
<td>Credit for Previous Education</td>
<td>8</td>
</tr>
<tr>
<td>Cruise Requirements</td>
<td>8</td>
</tr>
<tr>
<td>Student Conduct Policies</td>
<td>8</td>
</tr>
<tr>
<td>Description of Facilities</td>
<td>9</td>
</tr>
<tr>
<td>Educational Credentials</td>
<td>9</td>
</tr>
<tr>
<td>General Policies</td>
<td>9</td>
</tr>
<tr>
<td>Placement Assistance</td>
<td>9</td>
</tr>
<tr>
<td>Refund Policy</td>
<td>10</td>
</tr>
<tr>
<td>School Administration</td>
<td>10</td>
</tr>
<tr>
<td>School Calendar</td>
<td>10</td>
</tr>
<tr>
<td>Standards for Satisfactory Progress</td>
<td>10</td>
</tr>
<tr>
<td>Standards for Satisfactory Progress for Veterans Benefits</td>
<td>10</td>
</tr>
<tr>
<td>Student-to-Instructor Ratio</td>
<td>10</td>
</tr>
<tr>
<td>Student Application</td>
<td>11</td>
</tr>
</tbody>
</table>
WHAT ARE CLASSES LIKE?
Classes are taught by a qualified instructor who is encouraged to work with each student individually, providing students with the one-on-one instruction needed to succeed. Students are encouraged to participate and practice their new skills to become familiar with the travel industry.

SHOULD I TAKE THE ENTIRE COURSE?
The Center for Travel Education’s course is industry driven, meaning, course work reflects what you need to know to get the job. Depending on the career selected, the cruise course may not be necessary. Check with your enrollment director if the cruise should be included in your course of study at 800.288.3987. (Registration for complete course is discounted over individual cruise or 8 week course registration. Once you have registered for the complete course, should you choose to cancel the cruise portion, the refund will reflect the discounted registration fee and departure date.)

Computer Reservations Systems (CRS) Training 34 hours of instruction
Develop strong automation skills with hands-on practice using simulated industry automation to book and price air travel, car rental, and hotel accommodations. The simulation is by RTS® of the Sabre® CRS. Students cover product knowledge, matching the client to the product, and practice becoming proficient in creating Passenger Name Records. The examinations are included in these 33 hours.

Air Fares & Tickets - Domestic 14 hours of instruction
Current industry knowledge and skills required are covered, including interpretation and explanation of domestic terms, codes, rules, taxes, currency, ticketing, and refunds and exchanges.

Travel Sales and Trends 3 hours of instruction
Experience tried and tested sales techniques with new approaches and specific travel and tourism application. Included are telephone business manners, listening skills and tools for targeting the traveler.

Ground Transportation 6 hours of instruction
Learn the basics of car rental and rail travel. The course covers the car rental product, policies, and procedures, codes, pricing and distribution. Rail travel focuses on Amtrak, VIA Rail, Brit Rail and Euro Rail, the type of train accommodations, service and fare structure.

Hospitality 6 hours of instruction
Become and expert on the hotel product, rate structure, property and room classifications, codes and resources. Practice identifying guest preferences, learn the variables that affect prices and how to select the right hotel for any given clients.
“I can’t tell you how much more confident I felt in my job interviews knowing that I had the knowledge and skills needed to be an asset to my company.”

Lynnae Howard
Salt Lake City, Utah

CURRICULUM

Air Reservations 6 hours of instruction
Learn the basic product and industry knowledge necessary to research, plan and counsel clients on air travel. Includes codes, terminology, references, policies and procedures of air travel, airlines and airports.

Destinations 12 hours of instruction
Learn the value of destination expertise and matching destinations to travelers. Selected hot spots and popular destinations are studied in depth covering, location, currency, electricity, language, culture, brief history, sites, and include proven, suggested itineraries per destinations.

Vacation Packages and Tours 9 hours of instruction
Discover new vacation packages. Learn the benefits of tours, the appeal of packages, the components of tours and tour brochures, how tours are repriced, current types of tours that appeal to a variety of types of travelers.

The Cruise Market 6 hours of instruction
Upon completion of this course you will be able to answer client questions about cruising, identify and classify potential cruise clients, recommend cruise destinations, utilize cruise guides to recommend the right cruise, and sell cruises from a brochure.

Exams Labs & Resume & Interview Workshop 24 hours of instruction
These 16 hours are all on Friday’s and include the exam labs for all courses, except automation (CRS) as well as resume and interview workshop.

CRUISE MODULE $750 cruise, air fare, transfers, port charges, instruction

This module will prepare you to successfully sell cruises by matching the travelers interests to the right cruise.

The Cruise Experience 3 hours of instruction
A cruise should be part of your education experience. A ship inspection worksheet, scavenger hunt and essay are a part of your on-board instruction and your post cruise report. Airfare, transfers, port charges and the cruise itself are included in tuition so indicated in the Application and Enrollment Agreement.
**PLACEMENT, FAST TRACK AND HOUSING**

**“Within a week of graduation they helped me find a job...I would recommend this program to anyone with any interest in being a travel agent.”**

Sara Niederer
Idaho Falls, Idaho

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**WILL YOU HELP ME FIND A JOB WHEN I GRADUATE FROM THE CENTER FOR TRAVEL EDUCATION?**

The Center for Travel Education provides a superior Placement Assistance Program which is offered to students who successfully complete the entire course. Students who complete individual modules will be given referrals specific to the course work they have completed. For those graduates who are actively seeking employment, our placement rate is incredible!

**WHERE CAN I GET A JOB WHEN I GRADUATE FROM THE CENTER FOR TRAVEL EDUCATION?**

Graduates from The Center for Travel Education have unparalleled opportunities to work in a number of different fields in the travel and tourism industry. While many of our graduates work for travel agencies, they also gain the opportunity to work for tour agencies, hotels, airlines and cruise lines. The following is a list of a few of the companies who have recently interviewed and/or hired graduates from The Center for Travel Education:

<table>
<thead>
<tr>
<th>A Travel Center</th>
<th>Academy Travel</th>
<th>Alamo National</th>
</tr>
</thead>
<tbody>
<tr>
<td>All About Travel and Tours</td>
<td>American Express Travel</td>
<td>America’s Travel Center</td>
</tr>
<tr>
<td>Ameritec Library Services</td>
<td>Black Diamond Travel</td>
<td>Brookside Cruise &amp; Travel</td>
</tr>
<tr>
<td>Budget Car Rental</td>
<td>Carefree Travel</td>
<td>Continental Airlines</td>
</tr>
<tr>
<td>Cosmopolitan Travel</td>
<td>Crossroads Travel</td>
<td>Cruise N’ Travel</td>
</tr>
<tr>
<td>Delta Air Lines</td>
<td>Destinations Unlimited</td>
<td>Executive Travel</td>
</tr>
<tr>
<td>First Discount Travel</td>
<td>Four Seasons Travel</td>
<td>Funjet Vacations</td>
</tr>
<tr>
<td>Get Away Today Travel</td>
<td>Holiday Inn Hotels</td>
<td>Morris Murdock Travel</td>
</tr>
<tr>
<td>Horizon Air</td>
<td>Omnibus Tours</td>
<td>Rainbow Travel</td>
</tr>
<tr>
<td>Lakeview Travel</td>
<td>Shilo Inn</td>
<td>Skywest Airlines</td>
</tr>
<tr>
<td>Melaleuca</td>
<td>Southwest Airlines</td>
<td>Tandy &amp; Wood Travel</td>
</tr>
<tr>
<td>Nomad Travel Inc.</td>
<td>Travel Centers</td>
<td>Travel Station</td>
</tr>
<tr>
<td>Red Carpet Travel</td>
<td>Ritz-Carlton</td>
<td>Ultimate Travel</td>
</tr>
<tr>
<td>Uniglobe Concord Travel</td>
<td>Travelware</td>
<td>Westgate Travel</td>
</tr>
<tr>
<td>Yarrow Hotel</td>
<td>Travel Time</td>
<td>1-800-Jet Hawaii</td>
</tr>
</tbody>
</table>

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**FAST TRACK & HOUSING**

**FAST TRACK**

Students attending the Sandy, Utah location may now complete their travel and tourism training in just four weeks by participating in our Fast Track program. Students attend morning class from 9:00 am to 12:00 pm, take a break and then return for the evening class from 6:15 pm to 9:15 pm. Classes are Monday through Friday.

**HOUSING**

Housing for students attending The Center for Travel Education is available through Marriott© Residence Inn®. The Residence Inn is located at 270 West 10000 South in Sandy, Utah. It is conveniently located for students attending the four week Fast Track or regular eight week training program in our Sandy location. While attending The Center for Travel Education students may receive a special rate at the Residence Inn of $59 per day. This special rate includes:

- Complimentary extended continental breakfast seven days a week
- Complimentary Social Hour Monday through Thursday and several evening meals
- Fully equipped kitchens with complimentary grocery shopping
  - Daily maid service
  - Complimentary shuttle service within a five mile radius
  - On command video and Sony PlayStation
  - Valet laundry services or coin operated laundry facilities
  - Complimentary newspaper available in lobby
  - Swimming pool, jacuzzi, jogging trail and exercise room
  - Gas barbecue grills

For more information call 800 288 3987
START DATES AND LOCATIONS

SALT LAKE CITY
834 East 9400 South
Unit #65
Sandy, Utah

CLEARFIELD
DATC
Freeport Center
Clearfield, Utah

WHEN DO I START?

We have several start dates during the year for both our day, evening and fast track classes.

The start and completion dates for 2004 are:

<table>
<thead>
<tr>
<th>Start</th>
<th>Completion</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 26, 2004</td>
<td>March 19, 2004</td>
</tr>
<tr>
<td>March 29, 2004</td>
<td>May 21, 2004</td>
</tr>
<tr>
<td>June 7, 2004</td>
<td>July 30, 2004</td>
</tr>
<tr>
<td>August 23, 2004</td>
<td>October 15, 2004</td>
</tr>
<tr>
<td>October 18, 2004</td>
<td>December 17, 2004</td>
</tr>
</tbody>
</table>

WHAT DATES ARE THE CRUISES?

Cruise dates are May 28th - 31st; October 22nd - 25th. You will receive your cruise date when you register.

WHAT TIME ARE CLASSES?

In our Salt Lake and Clearfield location we offer both day and evening classes. In our Logan location we offer evening classes. Our day classes are from 9:00 am to 12:00 pm and our evening classes are from 6:15 pm to 9:15 pm. Both day and night classes are Monday through Friday.

<table>
<thead>
<tr>
<th>Course</th>
<th>Length</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>8 Week Course</td>
<td>8 Weeks</td>
<td>$1,995</td>
</tr>
<tr>
<td>Cruise Course</td>
<td>3 Days</td>
<td>$ 750</td>
</tr>
<tr>
<td>Complete Course</td>
<td>8 Weeks plus 3 Day Cruise</td>
<td>$2,595 *</td>
</tr>
</tbody>
</table>

Individual classes are $50.00 per day plus the price of the text book.

*If you choose to cancel the cruise after the complete course has been purchased the refund will reflect the discounted registration fee and departure date.
DISTANCE LEARNING

WHAT IS DISTANCE LEARNING?
In addition to our in-house training program, The Center for Travel Education offers two Distance Learning programs, TravelCampus and Home Study. They are designed to allow you to learn about the travel and tourism industry in the convenience of your own home and on your time schedule. The same certificate is available as our in-house school.

WHAT IS TravelCampus?
TravelCampus is a complete Web Based Training (WBT) travel and tourism training program. This new program allows students to enroll, receive instruction, participate in discussions and take exams via the internet. Students benefit from a simulated classroom experience in their own home and on their own time at http://www.travelcampus.com. Courses are $75.00 each.

WHAT IS HOME STUDY?
Home Study offers a complete travel and tourism course taken in the convenience of your home. There are nine units consisting of seven programs enclosed in three-ring binders with activities, practices, applications, reviews and exams and one computerized simulation airline reservation disk. (IBM compatible, DOS 3.1 or higher or Windows 95 or 98, Disk Drive, 3.5 RAM 512K and 4 mb hard disk space) All courses must be completed within a year of registration.

WHAT COURSES MAY I TAKE HOME STUDY?
The courses available to the Home Study student are:

- **Travel Reservations** develops basic skills in researching, planning, selling and making reservations for airlines, rental cars, cruise, hotel, accommodations and rail.
- **Leisure Travel** considers the various options available to the leisure traveler in this decade including tours, cruises, car, hotel, rail, ecotourism and adventure travel.
- **Geography - Eastern and Western Hemisphere** Two (2) individual courses which increase knowledge of destination information, client appeal, tourist seasons and includes sample itineraries.
- **Fares and Tickets** provides an in-depth treatment of domestic and international airfares, taxes, fare rules, fare basis and the ticketing process. US or Canadian versions available.
- **Computer Reservations Systems** teaches the basics of automated reservations, faring and ticketing utilizing simulated software. Choose simulated APOLLO® or Sabre®, available in US or Canadian versions.

Each text includes:
- Reviews - Applications - Challenges - Case Studies - Exams

As students complete individual exams, they can fax or mail them to Education Systems for grading and annotation. This program offers the same certificate as our in-house schools when completed within one year with an 80% average, and may be taken in conjunction with our in-house program. Fifteen minutes of tutorial assistance per book, is available free of charge by appointment. Additional time can be arranged at a minimal charge.

HOW MUCH IS THE HOME STUDY PROGRAM?
The price is $175 for individual components, $350 for Sabre or Apollo course, including software, or $1240 for the entire program. After 14 days of purchase or Once lessons have been submitted, whichever comes first, refunds will be granted decreasing 10% the first week and 15% each week for the next six weeks.

Employment referrals are only given upon request prior to program completion. Cruise course available for $650 which includes transfers to/from the LAX airport, three day cruise, port charges and onboard instruction.

For more information call 800 288 3987
"This school offered me the most up-to-date skills and education needed to fulfill the new responsibilities required for my new job...I would highly recommend this school to anyone interested in entering the field of travel."

Valarie Sorenson
Sandy, Utah

**TUITION AND FINANCING**

**HOW MUCH IS TUITION?**

The Center for Travel Education offers 120 hours of classroom instruction. Price is as follows:

- 8 Week Course $1,995
- Cruise Experience $750
- Complete Course $2,595

The complete course includes full tuition and a complete set of eight textbooks, computer time fee and take home disk, our three day cruise including airfare from Salt Lake City, transfers, onboard instruction, and placement assistance.

**ARE THERE ANY FINANCE PROGRAMS?**

There are several options to help you finance your schooling. The following options are available:

**Option #1** - Full tuition financing available through your bank or credit union. You may borrow up to the full amount of your tuition. Payments as little as $75.00 on a loan of $2,595.

Your payment in full is due one week prior to the first day of class. Please allow enough time to process your applications. Financial institutions can take from seven to ten days to process your loans.

To apply to The Center for Travel Education return your completed Student Enrollment application with your $150 deposit. Mail to: The Center for Travel Education, C/O Enrollment, 11038 Longdale Circle, Sandy, Utah 84092.

**Option #2** - Tuition Financing available with Education Systems. Education Systems will loan $995 of the $1995 or the $2,595 tuition. The student must complete the credit application and submit it with your completed Student Enrollment application and your $150 deposit to: The Center for Travel Education, C/O Enrollment, 11038 Longdale Circle, Sandy, Utah 84092.

One week prior to the start of school, the students will pay the additional amount included on the contract. Monthly payments of at least $100 per month based on a interest rate of 1 1/2 per cent per month. Payments to begin four weeks after school start date.

**WHAT FORMS OF PAYMENT CAN I USE?**

To ensure convenience we accept checks, money orders, American Express, Visa, Master Card, Discover and cash.

*Prices subject to change.*

For more information call 800 288 3987
POLICIES AND GUIDELINES

Did you know that you can complete the entire course in as little as four weeks?

Our FAST TRACK program will allow you to finish in just four weeks! You will attend both days and evenings in the Sandy location and be job ready sooner than you think!

Admission Requirements

High school diploma or a General Education Degree (GED) is a prerequisite of acceptance to The Center for Travel Education except for those high school seniors accepted as students during the Spring of their graduating year. Prior educational experience and personal interviewing may be considered when determining an applicant’s ability to benefit from the course.

CTE recommends that all students have a working knowledge of the keyboard and have the ability to type a minimum of 20 words per minute.

Attendance Policies

Regular and punctual attendance is expected and encouraged for each class. If there is an urgent or unavoidable reason for an absence, the student must advise the Enrollment or Placement Director prior to the absence. There is a significant amount of material discussed in each class session which, if missed, can be critical to the student’s progress and/or education. Students with three or more tardies or absences are not permitted to graduate or participate in placement assistance without make-up sessions. Make-up sessions may be arranged, by contacting the main office, at the additional cost to the student of $20 per hour. This amount is to be paid directly to the instructor at the time of the make-up session.

Credit for Previous Education

Prior training and/or experience may reduce the number of hours required for graduation from the training program. A student may opt to challenge a specific class section’s final exam for a $40 testing fee. A score of at least 80% constitutes a passing grade. Upon successful completion of the exam, the student will not be required to participate in that particular class for The Center for Travel Education’s graduation requirements.

Cruise Requirements

Students are expected to participate in this educational experience and will receive a grade for doing so. All students will be required to sign a code of conduct waiver and be current with their payments prior to leaving. Students are responsible for their transportation to and from Salt Lake airport. Price based on double or triple occupancy. CTE will make cabin assignments according to cruise line regulations. Students may take a significant other for an add-on fee of $650 that includes airfare from Salt Lake, transfers and cruise. Non-CTE students may participate in the cruise course and receive their certification for $650 plus airfare. Students are required to attend the onboard training while on the cruise. Applicants may also be responsible for any fees or penalties assessed or incurred as a result of cruise and/or airfare cancellation due to their withdrawal from class or postponement from their original start date.

Student Conduct Policies

Students are subject to dismissal for unsatisfactory conduct and refunded according to the refund policy. The principal classifications of unsatisfactory conduct are:

1. Personal behavior which is disruptive to the learning environment, including: abusive language, physical assault, flagrant lack of respect for the staff or the peaceful enjoyment of other students as defined by CTE.
2. Theft or destruction of property belonging to the school or other students.
3. Cheating on an exam or other material.
4. The use of another student’s work or material for a grade.
5. The use or possession of intoxicants or controlled substances on school property.

Students will be considered for readmittance upon signing an agreement to comply with all school policies. Students not wishing to continue the course shall have refunded to them any tuition due according to the refund policy. Students understand that they may be asked to resume classes at a later date if they are behind in their payments. Students will be able to return to class as soon as they are caught up on their payments.

For more information call 800 288 3987
**Description of Facilities**

Training takes place in a classroom setting and at computer work stations. Classes are offered in many locations, both day and evening. Training is designed to simulate an actual work environment. Classrooms have comfortable seating, audio and video teaching aids and resource materials. Hands-on practice occurs at computer terminal work stations which are located in the classroom.

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**Educational Credentials**

Each successful graduate with a GPA of 80% or greater will receive a certificate of graduation along with transcripts of training. Twenty-one college credit semester hours are available, and may be purchased through Dixie College as an extension of their travel and tourism certificate program for an additional filing fee.

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**General Policies**

CTE provides nondiscriminatory access to its programs and facilities. Admission to, employment by, and promotion within the school is on the basis of merit. There is no discrimination on the basis of race, color, creed, national origin, sex, or disability. The school observes all rules established by state law and is registered under the Utah Post secondary Proprietary School Act (Title 53B, Chapter 5, Utah Code Annotation 1953). Registration under the Utah Post secondary Proprietary School Act does not mean that the State of Utah supervises, recommends, approves, nor accredits the institution. It is the student’s responsibility to determine whether credits, degrees or certificates from the institution will transfer to other institutions or meet employer’s training requirements. This may be done by calling the prospective school or employer. CTE reserves the right to change any provision or requirement, including fees at any time with or without notice. The school also reserves the right to require a student to withdraw from the school for cause. Failure to read the catalog does not excuse students from the requirements and regulations contained therein. Student is responsible to CTE for all legal fees or costs generated because of student. Student is responsible for payment of tuition in full and is not considered a graduate of the school unless paid in full.

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**Placement Assistance**

While CTE makes no guarantee that a graduate will obtain employment within the travel industry, placement assistance for students successfully completing the entire course is active and aggressive.

This assistance is provided for graduates, who have paid in full, for a period of two months after completing class, or until the graduate receives a job offer, whichever comes first.

Students will complete placement questionnaires and receive instruction in resume preparation and successful job interviewing techniques during the course. In order to receive placement assistance, each student must graduate, achieve at least 80% in each course section, have three or less tardies or absences, attend a resume workshop and provide six resumes to the school director at his or her own expense. Special circumstances, such as current employment conflicts, willingness to relocate, and work environment expectations are taken into consideration.

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**Grievance Procedure for The Center for Travel Education**

The grievance procedure for patrons or students having a cause of complaint or grievance regarding the services, employees, actions or policies of The Center for Travel Education.

Informal request regarding enrollment and financing may be made directly to the Enrollment Director. Questions regarding placement, grading procedures and graduation contact our Placement Director. Contact the Director of instructors regarding issues with instruction or instructors.

Formal grievances regarding employees, company policy and legal concerns must be submitted in writing to Sharon Scott, CTC, at The Center for Travel Education. The Center for Travel Education will respond within one week in writing to the grievance. If not resolved to the patron’s satisfaction, the patrons may then direct their written grievance, with the accompanied written response from The Center for Travel Education to the Utah State approving agency.
We have special tuition financing programs available to help you pay for school. Ask us for more information.

### Refund Policy

Refunds for both withdrawn and dismissed students are as follows:

1. A three-business-day-cooling-off period, commencing with the day an enrollment agreement with the applicant is signed or an initial deposit or payment toward tuition and fees of the institution is made, until midnight of the third business day following such date or from the date that the student first visits the institution, which ever is later, during which time the contract may be rescinded and all monies paid refunded. Evidence of personal appearance at the institution or deposit of a written statement of withdrawal for delivery by mail or other means shall be deemed as meeting the terms of the cooling-off period.

2. A student enrolled for non-traditional instruction may withdraw from enrollment following the cooling-off period, prior to submission by the student of any lesson materials or within a ten-day review period after receipt of course materials, whichever comes first, and effective upon deposit of a written statement of withdrawal for delivery by mail or other means, and the institution shall be entitled to retain no more than $200 in tuition or fees as registration charges or an alternative amount that the institution can demonstrate to have been expended in preparation for that particular student’s enrollment.

3. After the three-business-day cooling-off period or after a student enrolled for nontraditional instruction has submitted lesson materials or been in receipt of course materials for a period of ten days, the withdrawn or dismissed student shall be refunded, within thirty days of his/her discontinuing, a percentage of all tuition paid over and above a nonrefundable registration fee not to exceed $200 or an alternative amount that the institution can demonstrate to have been expended in undertaking that particular student’s instruction. The balance due the student, over and above the nonrefundable registration fee will be calculated using the following schedule:

<table>
<thead>
<tr>
<th>Date of withdrawal as a percent of the enrollment period</th>
<th>Portion of tuition and fees that are eligible to be retained</th>
</tr>
</thead>
<tbody>
<tr>
<td>Within 1st 10%</td>
<td>10%</td>
</tr>
<tr>
<td>Within 2nd 10%</td>
<td>25%</td>
</tr>
<tr>
<td>Within 3rd 10%</td>
<td>40%</td>
</tr>
<tr>
<td>Within 4th 10%</td>
<td>55%</td>
</tr>
<tr>
<td>Within 5th 10%</td>
<td>70%</td>
</tr>
<tr>
<td>Within 6th 10%</td>
<td>100%</td>
</tr>
</tbody>
</table>

Students who have registered and paid for the cruise module will receive a refund based on the cancellation date.

### School Administration

The Center for Travel Education (CTE) is owned and operated by Education Systems LLC, a Utah company, whose main offices are located at 11038 Longdale Circle, Sandy, Utah 84092, 801-572-3454. The company owners are Roy Scott and Sharon Scott, CTC. The School Directors are: Scott Jensen B.A., Lisa Wade, B. S. and Deonna Weight, A.S. Instructors include:, Lisa Chriss, Kay Wahlstrom, B.A., and Randy Laub.

All instructors have successfully completed an instructor training seminar and have between two and twenty years of experience in the travel industry.

### School Calendar

The Center for Travel Education offers training continuously throughout the year. There are no individual vacation periods, however, eight holidays are observed. Classes will not be held on the following holidays: Christmas, Thanksgiving, New Years, President’s Day, Memorial Day, Independence Day, Labor Day, and Pioneer Day.

### Standards for Satisfactory Progress

A student’s satisfactory progress is determined by exam scores and observable practical skills. Students that exceed three absences or tardies will be required to make up classes missed or they will not be eligible for graduation. Absences and tardies may be made up through tutoring. Each course section must be passed with a minimum test score average of 80% to maintain satisfactory progress and ensure graduation. A student may retake each exam only one time for a fee of $25.00 if the score is below 80%. Retakes must be accomplished within three weeks of the date of the original exam and paid for in advance. Students missing an exam can retake the exam free of charge if completed within three weeks of the original date of the exam. In the event there is no exam lab scheduled, students will be permitted to take the exam in the next available exam lab. Students will be provided with their exam scores and will be responsible for monitoring their own progress.

### Student-to-Instructor Ratio

To assure our high educational standards, lecture classes do not exceed a ratio of fifteen students to one instructor. Practice occurs on a one-to-one basis between a circulating instructor and the individual student in a classroom environment.

For more information call 800 288 3987 7/03
APPLICATION AND ENROLLMENT AGREEMENT

I, the undersigned, herein referred to as “student,” hereby make application for enrollment in The Center for Travel Education, herein referred to as “school,” for training in the TRAVEL CAREER TRAINING PROGRAM in the class that begins _______ (month/date), _______ (year).

Class will be conducted from _______ (am/pm) to _______ (am/pm), Monday through Friday.

Minimum requirement for entering students is either a high school diploma or General Education Development certificate, as prescribed by Utah law. (See Rule 152-34-4(3) of the Utah Admin. Code. No prior credit is offered for any previous education or training completed.

In consideration of the mutual agreement hereinafter set forth, the school and student agree as follows:

The price of the complete 8 week course, which includes 120 hours of classroom instruction, is $2,595. The Application and Enrollment Agreement should be accompanied by $150 non-refundable registration fee. If a student withdraws within three days after registration fee is paid and contract is signed, all funds will be returned. The registration fee secures the student’s enrollment in the class and applies to the total cost of the course registered for. If the student does not complete the entire course, tuition will be recalculated on a pro-rata basis, excluding the registration fee, cost of the textbooks and other charges. There will be an additional $25 fee if the student changes the enrollment date as written on the contract, within 14 days of start date.

The school may suspend any student for immoral or improper conduct. The school reserves the right to be sole judge of such conduct which may be detrimental to the school. Moneys retained by the school will be returned in accordance with the refund policies described above. The school also reserves the right to cancel any scheduled class due to insufficient enrollment.

In accordance with the rules and regulations of the school, all graduates who have successfully completed the entire course are to receive the benefits of any placement service maintained by the school as detailed in the student catalog, but the school does NOT guarantee graduates positions of employment.

I understand that this training will provide me with some/all skills necessary to secure an entry-level position with airlines, hotels, cruise companies, travel agencies, car rental companies, and many more.

Upon satisfactory completion of the training by the student (80% or better), as stated in the school catalog, and upon fulfillment by the student of terms of this agreement, the school will issue a certificate of completion.

I understand that placement assistance will be provided if I graduate, successfully completing the course with at least 80% average earned in each section of the course. I hereby acknowledge receipt of this agreement and a copy of the current school catalog and have read and understand both.

Signature of Student ___________________________ Date __________

Phone: Day(____) Evening(____) Social Security # _______

Address ______________________________________ number & street city state zip

Nationality: US. Citizen □ Permanent Resident □ Other ______________

Date of birth (00/00/00): __________________ email address: __________________

In event of emergency, contact: Name __________________

Phone: Day(____) Evening(____) __________________

Please check desired school location: Day Night

Salt Lake City (Sandy) □ □

Clearfield (DATC) □ □

For more information call 800 288 3987
PAYMENT OPTIONS

I understand and have selected the option below as it has been outlined. All payments should be mailed to The Center for Travel Education or be made by credit card.

I have agreed to abide by the conditions of the following payment schedule (please select one):

- A. 8 week course. $150 non-refundable registration fee. The tuition balance of $2,445, due one week prior to the first day of class.
- B. 4 week Fast Track course attending both day and evening classes. $150 non-refundable registration fee. The tuition balance of $2,445, due one week prior to the first day of class.
- C. 8 week course, without cruise. $150 non-refundable registration fee. The tuition balance of $1,845, due one week prior to the first day of class.
- D. Cruise module only. Payment in full ($750) is required at the time of booking.
- E. Loan options. $150 non-refundable registration fee, completed application from Education Systems. (Student will only be allowed to begin course if application is approved in advance of start date.)

Note: ES loans require the following: $150 registration fee, plus $450 down payment. Cruise payment of $750 paid in full 60 days prior to sailing. $100 of the registration fee will be refunded if the student’s ES loan application is denied. Interest will accrue on the unpaid balance at the rate of 1 1/2% per month. A minimum payment of $100 per month is required.

Refunds for both withdrawn and dismissed students are as follows:

1. A three-business-day-cooling-off period, commencing with the day an enrollment agreement with the applicant is signed or an initial deposit or payment toward tuition and fees of the institution is made, until midnight of the third business day following such date or from the date that the student first visits the institution, which ever is later, during which time the contract may be rescinded and all monies paid refunded. Evidence of personal appearance at the institution or deposit of a written statement of withdrawal for delivery by mail or other means shall be deemed as meeting the terms of the cooling-off period.

2. A student enrolled for non-traditional instruction may withdraw from enrollment following the cooling-off period, prior to submission by the student of any lesson materials or within a ten-day review period after receipt of course materials, whichever comes first, and effective upon deposit of a written statement of withdrawal for delivery by mail or other means, and the institution shall be entitled to retain no more than $200 in tuition or fees as registration charges or an alternative amount that the institution can demonstrate to have been expended in preparation for that particular student’s enrollment.

3. After the three-business-day cooling-off period or after a student enrolled for nontraditional instruction has submitted lesson materials or been in receipt of course materials for a period of ten days, the withdrawn or dismissed student shall be refunded, within thirty days of his/her discontinuing, a percentage of all tuition paid over and above a nonrefundable registration fee not to exceed $200 or an alternative amount that the institution can demonstrate to have been expended in undertaking that particular student’s instruction. The balance due the student, over and above the nonrefundable registration fee will be calculated using the following schedule:

<table>
<thead>
<tr>
<th>Date of withdrawal as a percent of the enrollment period</th>
<th>Portion of tuition and fees that are eligible to be retained</th>
</tr>
</thead>
<tbody>
<tr>
<td>Within 1st 10%</td>
<td>10%</td>
</tr>
<tr>
<td>Within 2nd 10%</td>
<td>25%</td>
</tr>
<tr>
<td>Within 3rd 10%</td>
<td>40%</td>
</tr>
<tr>
<td>Within 4th 10%</td>
<td>55%</td>
</tr>
<tr>
<td>Within 5th 10%</td>
<td>70%</td>
</tr>
<tr>
<td>Within 6th 10%</td>
<td>100%</td>
</tr>
</tbody>
</table>

Students who have registered and paid for the cruise module will receive a refund based on the cancellation date.

Students with three or more absences are not permitted to participate in placement assistance unless they receive tutoring or retake the class(es) missed. Class retakes are at an additional cost to the student of $50 per session. Tutoring sessions are at the additional cost to the student of $20 per hour. Exam retakes require the student to retake the class session or attend a tutoring session and attend the Friday the test is being administered.

It is understood and agreed that if you fail to pay for your account in accordance with these terms and conditions, and it becomes necessary to place your account with a collection agency, you will be liable for all costs incurred for such service. (This includes 30% collection charges, attorney fees, all court costs, and interest.)

I, the undersigned, have read, understand and agree to abide by all the provisions set forth in the foregoing enrollment agreement.

Student signature ________________________________ Date ________________

I hereby certify that this agreement between the student and the school herein contain the conditions made for enrollment in The Center for Travel Education.

Signature of Director ________________________________ Date ________________

NOTICE: Any holder of this consumer credit contract is subject to all claims and defenses which the debtor could assert against the seller of goods or services obtained pursuant hereto or with the proceeds hereof. Recovery thereunder by the debtor shall not exceed amounts paid by the debtor here.